

Report of City Solicitor**Report to Full Council****Date: 15th July 2020****Subject: Council Meeting Dates 2020/21**

Are specific electoral wards affected? If yes, name(s) of ward(s):	☐ Yes ☒ No
Has consultation been carried out?	☐ Yes ☐ No
Are there implications for equality and diversity and cohesion and integration?	☐ Yes ☒ No
Will the decision be open for call-in?	☐ Yes ☒ No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	☐ Yes ☒ No

Summary**1. Main issues**

Provisional Council meeting dates are usually considered and agreed at the Annual Council Meeting in May.

Due to the Coronavirus pandemic the Annual Council Meeting did not take place in May 2020 and therefore Full Council are asked to agree Council meeting dates for the remainder of the Municipal Year.

The provisional dates have previously being shared with all Members and are set out below for approval:-

- **16th September 2020 1.00pm**
- **11th November 2020 1.00pm**
- **13th January 2021 1.00pm**
- **24th February (Budget meeting) 2021 1.00pm**
- **24th March 2021 1.00pm**
- **Annual Council Meeting – Thursday 20th May 2021**

2. Best Council Plan Implications (see the [latest version of the Best Council Plan](#))

- Agreement of a schedule of meeting dates will provide transparent meeting arrangements in line with the Council's value of being open, honest and trusted.

3. Resource Implications

- There are no specific resource implications in respect of this report.

4 Recommendations

That the dates listed in paragraph 3 below be agreed as the Council meeting dates for the 2020/21 Municipal Year.

1 Purpose of this report

- 1.1 This report sets out the proposed Council meeting dates for the 2020/21 Municipal Year.

2. Background information

- 2.1 Provisional Council dates are drafted during the summer prior to the next Municipal Year and shared with all members in order that Members have early notice of the proposed dates

3. Main issues

- 3.1 Provisional Council meeting dates are usually considered and agreed at the Annual Council Meeting.

Due to the Coronavirus pandemic the Annual Council Meeting did not take place and therefore Full Council are asked to agree Council meeting dates for the remainder of the Municipal Year.

The provisional dates have previously being shared with all Members and are set out below for approval:-

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4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The group whips were consulted on the draft dates and these dates were circulated to all Members in August 2019.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 There are no specific implications.

4.3 Council policies and the Best Council Plan

- 4.3.1 Fixing of the dates will provide transparent arrangements in line with the Council's value of being open, honest and trusted.

Climate Emergency

4.3.2 There are no implications.

4.4 Resources, procurement and value for money

4.5 There are no specific implications.

4.6 Legal implications, access to information, and call-in

4.6.1 As a council decision this decision will not be eligible for call in.

4.7 Risk management

4.7.1 There are no specific implications.

5. Recommendations

5.1 That the dates listed in paragraph 3 be agreed as the Council meeting dates for the 2020/21 Municipal Year.

6. Background documents¹

6.1 None

¹ The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.